



Business Centre

Welcome to the Rimrock Resort Hotel Business Centre, created exclusively with your needs in mind. If you have any improvements, comments or concerns, we would love to hear from you. Please ensure you complete one of our Guest Comment Forms.

AVAILABLE SERVICES

- 24 Hour Room Service, dial 2600;
- Miscellaneous sundry items & magazines are available from the Rimrock Café;
- For large quantities of photocopying or for specific document requirements, please see the Front Desk;
- **Upon your completion in the Business Centre, please return this form to Front Desk.**

Business Centre

Access for 1 day	\$10.00 (plus tax)
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Printer Paper

01-10 pages	Free		
11-40 pages	\$0.35 each		
41-80 pages	\$0.30 each	# _____	\$ _____
81 + pages	\$0.25 each		

Fax (available at Front Desk)

	First Page	Additional Pages	# _____	\$ _____
Canada / USA	\$3.00	\$1.00		
Overseas	\$5.00	\$2.00		

Photocopy (available at Front Desk)

Black & White Letter Size

01-50 copies	\$0.25	# _____	\$ _____
51 + copies	\$0.15		

Black & White Letter Size 2 Sided

01-50 copies	\$0.35	# _____	\$ _____
51 + copies	\$0.25		

Coloured Photocopy Letter Size

01-50 copies	\$1.00	# _____	\$ _____
51 + copies	\$0.60		
Transparency	\$2.00	# _____	\$ _____

Name: _____

Signature: _____

Room# or Function Room: _____

Date: _____

ACCESS

The Business Centre is available 24 hours a day, 7 days a week.

BILLING

Please mark consumption.

COMPUTER / PRINTER INFORMATION

Computer Hardware

Celeron® D 331 / 2.66GHz 1GB RAM CD Writer / DVD Reader	Celeron® / 1.0 GHz 512MB RAM
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*Computer Software

Windows® XP Professional Microsoft® Office 2003 <ul style="list-style-type: none">• Word• Excel• PowerPoint• Publisher• Outlook Adobe® Acrobat Reader 7.0 **Microsoft® Shared Computer Toolkit®	Windows® XP Professional Microsoft® Office XP <ul style="list-style-type: none">• Word• Excel• Publisher• Outlook Microsoft® PowerPoint Viewer Adobe® Acrobat Reader 8
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* All system protected by Norton® AntiVirus® software and internet firewall

** Microsoft® Shared Computer Toolkit® is to protect security and privacy. It clears all saved files, histories, and logs whenever you restart the computer.

PRINTER

DELL 1710n (Black & White / 27 pages per minute).

INTERNET ACCESS

High Speed Internet Access through T1.

Thank you for using our Business Centre.

